



Re-Entry Plan for Delphi Community School Corporation 2020-2021

CORPORATION STATEMENT

Delphi Community School Corporation will be implementing the necessary health and safety measures to prevent the spread of COVID-19. Administration and local health authorities will constantly evaluate the presence of COVID-19 in the school community and our ability to maintain a safe environment within our schools. This is a summary, to see the full policy go to [Delphi Pandemic Handbook Adopted 07.08.20](#).

SCHEDULES

First Student Day - Thursday, August 6th

School starts on-time in person, 5 days a week

If DCSC has to be shut down due to COVID-19, we will resort back to the DCSC E-Learning Policy.

DCMS/DCHS: 8:00-3:15 PM

- Doors open at 7:45 AM
- No unsupervised students are allowed in the building prior to **7:45 AM**
- Students report directly to their first-period class, or to the cafeteria for breakfast
- All students are released at 3:15 PM and must promptly leave the school
- Bus locations & Exit doors will be assigned
- Extra-Curricular hours and arrangements will be communicated by the administration.

DCES: 8:00-3:15 PM

- Doors open at 7:45 AM
- No unsupervised students are allowed in the building prior to **7:45 AM**
- Students report directly to their first-period class, or to the cafeteria for breakfast (grades 1-3) Or designated location in intermediate wing (Grades 4-5)
- Walkers and car riders are released at 3:10 PM and must promptly leave the school
- Bus locations & Exit doors will be assigned
- Extra-Curricular students will be released at 3:10 PM
- Extra-Curricular hours and arrangements will be communicated by the administration.

CECC: 8:00-2:30 PM

- Doors open at 8:00 AM
- No unsupervised students are allowed in the building prior to **8:00 AM**
- Students report directly to their classroom, or to the cafeteria for breakfast
- Students will be released at 2:30 PM and must promptly leave the school
- Bus locations & Exit doors will be assigned

Field Trips and Special Events will be evaluated based on COVID-19 Mitigation Efforts

- No In-Person Open House Events, Supply Drop-Off, or Back-To-School Night for 2020-2021
- CECC/DCES Grandparents' Day Events are canceled.
- Parent/Teacher Conferences will be virtual or in-person by appointment

MITIGATION PROCEDURES

Goal: Stop the spread of COVID-19 and prevent school closure

- If Delphi Schools has a confirmed COVID-19 case, the location area will be deep cleaned. The Carroll County Health Department will be consulted and a "normal" school schedule will resume as soon as safely possible.
- Long Term Closure would occur if there are multiple positive cases in the corporation and/or in the community. Carroll County Health Department would work with Delphi Community School Corporation to make that decision. Remote Learning will occur during this time.

CLEANING PROTOCOLS will be increased daily and nightly. Hand sanitizer stations will increase within the buildings. Hand washing will be required throughout the day.

COVID SCREENING All staff, students, parents/guardians are required to self-screen before coming to school, again looking for the following COVID-19 symptoms.

- A fever of 100° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills and body aches
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Abdominal pain and/or diarrhea

BUSES

- Staff will inspect all buses and transport vehicles for cleanliness and safety before and after routes.
- Face coverings will be required for both students and staff riding the bus.
- Whenever possible, bus windows will remain partially rolled down, family members sit together, and students will have assigned seats on every bus.
- It will be required that we wait 24 hours before cleaning and disinfecting a bus/transportation vehicle that transported a passenger or had a driver who tested positive for COVID-19.
- Affected buses can be used immediately after cleaning and disinfection.
- Drivers will be assigned to a single bus and/or a specific route to establish consistency driver assignments for extracurricular activities.
- Students will be assigned to a single bus and to a specific seat, students will be limited to one route unless otherwise decided by administrative staff.

FACE COVERINGS

- Because of limited space and the number of students, face coverings will be required when it is not possible to provide **any** social distancing.
- Students who ride the bus will be required to wear a face covering during the entire route and upon entering and leaving the building.
- Students should wear face coverings when in the hallways. Outside face coverings will be allowed, but must be school appropriate. If a face covering is determined to be inappropriate, the individual will be provided a face covering from the school.
- Reusable face coverings must be sanitized daily. Face coverings will be available for any individual that would like to utilize one, but does not have a face covering of their own. Refusal to abide by these rules will be considered insubordination or defiance of authority, and consequences will follow each school's handbook.

FOOD/CAFETERIA

- Napkins and dinnerware will be provided and will be disposable.
- Food-sharing is discouraged.
- Cash transactions will be accepted, but are not encouraged.
- There will be no eating on the bus unless medically necessary.
- PPE will be provided to all food service staff.

SOCIAL DISTANCING

- Families will be offered either in-person instruction or remote instruction based on each student's need and parents concerns.
- We will alternate recess to minimize the number of students on the playground, and allow time to disinfect equipment.
- Space between students will be increased as much as possible during in-person instruction.
- Classes will be moved outdoors whenever possible.
- Desks/tables will be rearranged to increase space between students.
- Desks/tables will face in the same direction.
- Students will be asked to remain seated in the classroom as much as possible, and seats will be assigned.
- There will be little to no extra activities that combine classes or grade levels.
- Whole staff gatherings/meetings will be minimized.
- We will minimize students traveling to different buildings to receive services.
- Visitors will be limited by necessity and must self screen prior to entering the building.
- Teachers will have access to extra materials for students who might need them in order to minimize sharing of high touch materials (pencils, art supplies, equipment, etc.) and items will be cleaned and disinfected between uses

Visitors will not be allowed in any building unless prior authorization has been given by the building principal.

HEALTH & HYGIENE

- There will be a nurse's office in which medication is dispensed, as well as, a separate location for students displaying any symptoms of COVID-19.

Drinking Fountains Closed

- Water fountains will be closed.
- Individuals should bring their own drink from home.
- Water bottles will be available to those who need one.

Hand Washing

- Start of the school day
- Before eating/ After eating
- After using the restroom
- After blowing nose, coughing, sneezing
- After using shared equipment
- Before and after recess

Refer to [Delphi Pandemic Handbook](#) Adopted 07.08.20 for suspected cases
(Located on DCSC Corporation Website)

Students with special health considerations Contact Nurse [Kay Ross](mailto:rossk@delphi.k12.in.us) (rossk@delphi.k12.in.us) to create a health care plan per doctor recommendation

TECHNOLOGY - Devices will go home with all K-12 students as needed. Devices will be sanitized at the beginning, middle and end of the school day.

FULL VIRTUAL LEARNING SEPARATE FROM SCHOOL - ORACLE ACADEMY

- If a student enrolls in the full virtual learning program, the student must remain in the program for (a) Nine Weeks in grades K-5 and (b) one semester in grades 6-12. Students will not be allowed to switch between virtual learning and in-class without building Principal’s approval (this rule does not pertain to students who are utilizing virtual learning because of illness or required time out of school).
- Students enrolling will be monitored by each school for progress in their classes. However, it is critical that a parent/guardian/responsible adult be readily available to help the student with their coursework. This will be difficult work with high expectations for student achievement.
- Enrollees will complete an application and must meet the criteria established by Delphi Schools, including but not limited to 1) strong internet, 2) strong parent support, 3) work ethic with individual initiative, and 4) self-discipline. Building principals will approve enrollment in Oracle Academy. Students will need to come on site for state assessments.
- Students doing only virtual learning will not be eligible to participate in ECA’s or Athletics. The only exception is that a high school athlete may apply for a waiver from the IHSAA Commissioner.
- A fee will be charged by the semester for enrollment and there will be a fee for use of a corporation device.

QUARANTINED STUDENT/EXTENDED ILLNESS-School Assigned; Not Voluntary

- Students will be virtually placed in a classroom with other remote learners, as well as, in-class learners when it is necessary due to quarantine or extended illness.
- Teachers will provide direct instruction videos, assignments, and any other materials that on-site students will receive in the classroom. Additionally, remote students will be required to complete the same assessments in-class students are assigned to take.

ATTENDANCE POLICY Attendance bonuses and reward programs will be suspended to avoid encouraging employees and students to come to school when they are sick. Students who are out of school for an extended period of time due to COVID-19 (individuals who have tested positive, individuals who have been in direct contact with a person who has tested positive, or individuals who are symptomatic) will be required to utilize remote learning to meet attendance requirements. Remote learning guidelines can be adjusted based on the needs of each student.

ALL INFORMATION SUBJECT TO CHANGE

Effective July 8, 2020, School Board Approved

Delphi Community School Corporation acknowledges that there is some inherent risk present when children and school employees occupy school corporation facilities.